

Tracking Number: SIF/2015/100101

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution

Moulana College of Pharmacy, Kerala

Complete Postal address:

Moulana College of Pharmacy, Near Railway Station, Ang
Perinthalmanna -679 321

Telephone Number with STD Code

04933 228280

Fax No

04933220028

Email

mcp.minps2011@gmail.com

Year of Establishment

2011

Status of the course conducting body

Private

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management

Moulana Charitable Trust

(attach documentary evidence)

Address

Moulana Hospital, P.B. No: 31, Ooty Road, Perinthalmanna
State

Telephone Number with STD Code

04933 300600

Fax No

04933228011

Email

moulanahospital@hotmail.com

Website

www.moulanahospital.com

A - I.3

Name of the Person to be contacted by phone

N ABDUL RASHEED

Designation

MANAGING DIRECTOR

Address

Moulana Hospital, P.B. No: 31, Ooty Road, Perinthalmanna
Kerala State

STD Code

04933

Telephone Number

Office

04933228280

Residence

300600

Mobile 9847016610
 Fax No 04933220028
 Email minps@rediffmail.com

A - I.4

Name of the Head of the Institution

Prof Dr Sapna Shrikumar

Address

K-10,Kamala Nagar,Angadippuram(P.O),Perinthalmanna

Signature of the Head of the Institution

Signature of t

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated
B Pharm	2015-2016	808712	12/06/2015

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	Unive
B Pharm	2014-2015	Approved Letter No & Date	32-1059/2014-PCI/29898-29900 dated 31/07/2014	GO(MS)No.491/2011/H&FWD dated 7/9/2011	7725/AC.F/Pharm 15 DATED 3
		Approved Intake	60	60	60
		Actually Admitted	60	60	60

c. STATUS OF APPLICATION

Course	COURSES INSPECTED FOR		
	Extension of Approval	Increase in Intake of Seates	Current Intake
B Pharm	Yes	No	60

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

Yes

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes

Multi Institutional Campus Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, Kerala University of Health Sciences

Signature of the Head of the Institution

Signature of the Registrar

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Prof Dr Sapna Shrikumar MPharm PhD

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof	

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied
B Pharm	27/07/2015	Report not obtained as on 20 08 2015	Yes

* Enclose Documents

B - I.3

Status of Governing Council	Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	Yes	No
Non-Teaching Staff	State Government	Yes	Yes	No	No

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2013-2014	2014-2015
Sanctioned	60	60
No. of Admissions	60	60

Unfilled Seats	0	0
No of Excess Admission	0	0

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2013-2014	2014-2015
1st Year	64	41
2nd Year	48	33
3rd Year		56
Final Year		
Pass % (Final Year)		

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	MR AJMAL SHAREEF K
Programme Conducted Details	ENVIRONMENTAL DAY PROGRAMME CONDUCTED ON 5th DAY 2.VISIT TO ORPHANAGES
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Not Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	Rem
1.	Grants			CAPITAL EXPENDITURE		
	a. Government	0.00				
	b. Others	19880824.00				

2.	Tuition Fee	2387755.00	1.	Building	6569518.00		
3.	Library Fee	0.00	2.	Equipment	4024971.00		
4.	Sports Fee	0.00	3.	Others	4130183.00		
5.	Union Fee	141000.00	REVENUE EXPENDITURE				
6.	Others	842896.00	1.	Salary	1894073.00		
			2.	Maintenance Expenditure			
				i. College	615614.00		
				ii. Others	8740.00		
			3.	University Fee	72500.00		
			4.	Apex Bodies Fee	30000.00		
			5.	Government Fee	0.00		
			6.	Deposit held by the College	4704454.00		
			7.	Others	1196052.00		
	8.	Misc. Expenditure	6370.00				
	Total	23252475.00		Total	8527803.00		

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B.Pharm courses)

- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros

b. Building

c. Land Details to be in the name of Trust and Society

- i. Own Records to be enclosed
- ii. Sale deed

d. Building

- i) Approved Building plan, sale deed to be enclosed

e. Total Built Area of the college building in sq. mts

Built up Area

Amenities and Circulation Area

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course				
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	480

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area Sq.mts
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	12	1620
2	Pharmaceutics	03 Laboratories	3	450
3	Pharmaceutical Chemistry	02 Laboratories	2	225
4	Pharmaceutical Analysis	01 Laboratory	1	75
5	Pharmacology	02 Laboratories	2	280
6	Pharmacognosy	01 Laboratories	1	140
7	Pharmaceutical Biotechnology	01 Laboratory	1	90
8	Preparation Room for each lab	10 sq mts (minimum)	8	200
9	Area of the Machine Room	80-100 Sq.mts	1	89
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	75
11	Store Room I	1 (Area 100 Sq mts)	1	100
12	Store Room II	1 (Area 20 Sq mts)	1	30

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.mts
1	Principal's Chamber	01	30 Sq. mts	1	30
2	Office - I - Establishment	01	60 Sq. mts	1	80
3	Office - II - Academics			1	30
4	Confidential Room			1	20

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.mts
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	70
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	2	110

6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.mts
1	Animal House	01	80 Sq. mts	1	180
2	Library	01	150 Sq. mts	1	190
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	350
5	Seminar Hall	01		1	180
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	200

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area Sq.mts
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	7
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	7
3	Toilet Blocks for Girls	01	24 Sq. mts	2	9
4	Toilet Blocks for Boys	01	24 Sq. mts	2	9
5	Drinking Water facility - Water cooler (Essential)	01	--	1	5
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	10
8	Power Backup Provision (Desirable)	01	--	1	1

8. Computer and other Facilities

Name	Required	Available	
		No.	Area Sq.mts
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	8
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	40	8
Printers	1 Printer for every 10 computers	5	0
Multi Media Projector	01	2	0
Generator (5KVA)	01	1	1

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		No. Available
		No.	Area in Sq.mts	
Principal Quarters	80 Sq. Mtr.	1	500	
Staff Quarters	16 x 80 Sq. mts	1	1000	
Canteen	100 Sq. mts	1	300	
Parking Area for staff and students		1	500	
Bank Extension Counter		1	10	
Cooperative Stores		1	10	
Guest House	80 Sq. mts	4	200	
Transport Facility for students		2	70	
Medical Facilities(First Aid)		1	10	

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available	
				Title	No.
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and	534	20

			titles in all disciplines of pharmacy		
2	Annual Addition of Books		100 to 150 books per year	50	11
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	23	50
4	CDS		Adequate Nos	25	3
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available	
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available	
7	Library Automation and Computrized System				
8	Library timings				9.00

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available
1	Librarian	M.Lib.	1	Available
2	Assistant Librarian	D.Lib.	1	Available
3	Library Attenders	10+2 / PUC	2	Available

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to spacious.

Class	Theory	Practicles	Remarks of the In
B. Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Annual

3. Date of Commencement of session/ sessions for B.Pharm:

Commencemen

03/08/2015

4. Vacation

	No of Days	
Summer :	27	Winter :

5. Total No. of working days

265

6. Time Table copy Enclosed:

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted Prescribed Number of Hours Column 5 No. of classes x class
PHARMACEUTICAL CHEMISTRY I	75	91	75	81	27
PHARMACEUTICAL CHEMISTRY II	75	100	75	84	28
PHARMACEUTICS I	50	91	150	150	50
HUMAN ANATOMY AND PHYSIOLOGY	75	93	75	90	30
PHARMACOGONOSY I	75	100	75	90	30

B Pharm II

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted Prescribed Number of Hours Column 5 No. of classes per class
ADVANCED ORGANIC CHEMISTRY	75	94	75	78	26
PHARMACEUTICAL ANALYSIS I	50	75	150	150	50
PHARMACEUTICS II	50	57	75	75	25
PATHOPHYSIOLOGY	50	81	0	0	0
MATHEMATICS/COMPUTER APPLICATION	100	100	0	0	0
PHARMACEUTICAL TECHNOLOGY	50	75	75	78	26
APPLIED BIOCHEMISTRY AND MOLECULAR BIOLOGY	75	103	75	81	27

B Pharm III

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted Prescribed Number of Hours Column 5 No. of classes class
PHARMACEUTICAL MICROBIOLOGY AND BIOTECHNOLOGY	50	83	75	75	25
CHEMISTRY OF NATURAL PRODUCTS	75	83	75	78	26
PHARMACOLOGY-I	75	106	75	81	27
BIOPHARMACEUTICS AND PHARMACOKINETICS	50	57	75	75	25
PHARMACEUTICAL JURISPRUDENCE	50	60	0	0	0
PHARMACOGONOSY-II	75	88	75	78	26
PHARMACEUTICAL MANAGEMENT	50	60	0	0	0

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted Prescribed Number of Hours Column 5 No. of classes x class
Pharmaceutical Chemistry V	75	75	75	75	25
Pharmaceutical Analysis-II	50	62	75	78	26
Pharmacognosy-III	50	75	75	75	25
Formulative & Industrial Pharmacy	75	85	150	150	50
Pharmacy practice	50	56	50	50	25
PHARMACOLOGY II	75	80	75	75	25

8. Whether Tutorials are being conducted (if yes, as per university norms)

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2013-2014	2014-2015
Guest Lectures	4	2
Seminars	2	2
Workshops	0	1
Symposia	0	0

B. Papers Presented/Published during last 3 years

	2013-2014		2014-2015		Nat
	National	International	National	International	
Published	1	1	1	12	
Presented	3	0	0	0	

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Re
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	27/10/2014	23/04/2015	08/01/2015	23/04/2015	17/04/2015	23/04/2015	
II B. Pharm	20/11/2014	30/04/2015	06/02/2015	30/04/2015	23/04/2015	30/04/2015	
III B. Pharm	29/12/2014	16/06/2015	16/03/2015	16/06/2015	06/06/2015	16/06/2015	
IV B. Pharm	08/01/2015	22/06/2015	01/04/2015	22/06/2015	12/06/2015	22/06/2015	

11. Whether Evaluation of the internal assessments is Fair

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates less than	
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Pr
I B.Pharm	0.00	8.00	0.00	0.00	0.00	0.00	0.00	
II B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
III B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
IV B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load
			I		II		III		IV		
			Th	Pr	Th	Pr	Th	Pr	Th	Pr	
1	Dr. AMEENA K	PHARMACEUTICAL TECHNOLOGY PHARMACEUTICS I	0	0	2	9	0	0	0	0	11 6
			0	6	0	0	0	0	0	0	
2	Dr. DHANYA K	MEDICINAL CHEMISTRY Pharmaceutical Chemistry I	0	0	0	0	0	0	2	6	8 11
			2	9	0	0	0	0	0	0	
3	Dr. JACOB MATHEW	PATHOPHYSIOLOGY PHARMACEUTICS I PHARMACY PRACTICE	0	0	2	0	0	0	0	0	2 6 8
			0	6	0	0	0	0	0	0	
			0	0	0	0	0	0	2	6	
4	Dr. MOIDEEN KARUVEPPIL	Human Anatomy And Physiology PHARMACEUTICS V Pharmacology II	3	6	0	0	0	0	0	0	9 3 4
			0	0	0	0	0	0	0	3	
			0	0	0	0	0	0	1	3	
5	Dr. PRASOBH G R	BIOPHARMACEUTICS AND PHARMACOKINETICS PHARMACEUTICS I	0	0	0	0	2	9	0	0	11 8
			2	6	0	0	0	0	0	0	

6	Dr. SAPNA SHRIKUMAR	PHARMACEUTICAL ANALYSIS II PHARMACOGNOSY I PHARMACOGNOSY II	0 1 0	0 0 0	0 0 0	0 0 0	0 0 1	0 0 0	1 0 0	0 0 0	1 1 1
7	Dr. SUMA V K	PHARMACOGNOSY I PHARMACOGNOSY III	2 0	6 0	0 0	0 0	0 0	0 0	0 2	0 9	8 11
8	Mr. ABDUL VAJID KOMBAN	PHARMACEUTICAL ANALYSIS I PHARMACEUTICAL JURISPRUDENCE PHARMACEUTICAL MICROBIOLOGY AND BIOTECHNOLOGY	0 0 0	0 0 0	0 0 0	6 0 0	0 2 2	0 0 9	0 0 0	0 0 0	6 2 11
9	Mr. AJMAL SHAREEF K	APPLIED BIOCHEMISTRY AND MOLECULAR BIOLOGY MEDICINAL CHEMISTRY PHARMACEUTICAL CHEMISTRY II	0 0 1	0 0 3	2 0 0	6 0 0	0 0 0	0 0 0	0 1 0	0 3 0	8 4 4
10	Mr. ANUREN J D A	PHARMACEUTICAL ANALYSIS II PHARMACEUTICAL MANAGEMENT PHARMACOLOGY I	0 0 0	0 0 0	0 0 0	0 2 3	0 0 9	0 0 0	0 0 0	3 0 0	3 2 12
11	Mr. PRASANTH KUMAR M	PHARMACEUTICAL ANALYSIS I PHARMACEUTICS V	0 0	0 0	0 0	6 0	0 0	0 0	0 3	0 9	6 12
12	Mr. RAHUL PRATAP	PHARMACOGNOSY I PHARMACOGNOSY II	1 0	3 0	0 0	0 0	0 3	0 9	0 0	0 0	4 12
13	Mr. SHINE SUDEV	PHARMACEUTICAL ANALYSIS I PHARMACEUTICAL ANALYSIS II PHARMACEUTICAL CHEMISTRY I	0 0 1	0 0 0	2 0 0	6 0 0	0 0 0	0 0 0	0 2 0	0 6 0	8 8 1
14	Mr. SUJITH THOMAS	APPLIED BIOCHEMISTRY AND MOLECULAR BIOLOGY HUMAN ANATOMY AND PHYSIOLOGY PHARMACOLOGY II	0 1 0	0 3 0	1 0 0	3 0 0	0 0 0	0 0 0	0 0 2	0 0 6	4 4 8
15	Mr. VISHNUMANIKANDAN N	CHEMISTRY OF NATURAL PRODUCTS PHARMACEUTICAL CHEMISTRY II PHARMACEUTICAL CHEMISTRY III	0 2 0	0 6 0	0 0 1	0 0 0	0 0 0	6 0 0	0 0 0	0 0 0	6 8 1
16	Mrs. JYOTHI M JOY	PHARMACEUTICS V PHYSICAL PHARMACY	0 0	0 0	0 2	0 9	0 0	0 0	0 0	6 0	6 11
17	Mrs. NAJUMA SALIM	PHARMACEUTICAL CHEMISTRY III PHARMACEUTICAL CHEMISTRY IV	0 0	0 0	2 0	9 0	0 3	0 3	0 0	0 0	11 6

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015
No of Students Appeared	0	0
No of Student Qualified	0	0
Percentage	0	0

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Y
No of Industrial Visits	1
Industrials Tour	2
Industrial Training	3
No of resourse persons from the Industry for Guest Lectures	3
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015
No of Students Appeared for campus interview	0	0
% Percentage	0	0

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Ins

PART IV - PERSONNEL**1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:**

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.
1	JYOTHI M JOY	Asstt. Professor	B Pharm, M Pharm,	03/06/2013	2.3 + 3.7	32201
2	JACOB MATHEW	Asstt. Professor	B Pharm, M Pharm,	03/09/2012	3.0 + 4.2	38576
3	PRASOBH G R	Associate Professor	B Pharm, M Pharm, M Pharm, M Pharm,	01/04/2013	2.4 + 9.0	32204
4	SAPNA SHRIKUMAR	Principal/Director	B Pharm, PHD, M Pharm,	03/02/2011	4.6 + 15.7	24210
5	DHANYA K	Asstt. Professor	M Pharm, B Pharm,	01/10/2011	3.9 + 0.5	34303
6	ABDUL VAJID KOMBAN	Asstt. Professor	B Pharm, M Pharm,	27/12/2012	2.7 + 0.0	34668
7	SUJITH THOMAS	Asstt. Professor	M Pharm, B Pharm, D Pharm,	03/09/2012	3.0 + 4.1	45371A2
8	MOIDEEN KARUVEPPIL	Asstt. Professor	B Pharm, M Pharm,	01/10/2011	3.9 + 0.0	40373
9	VISHNUMANIKANDAN	Asstt. Professor	M Pharm, B Pharm,	10/11/2011	3.8 + 1.6	40361
10	SUMA V K	Asstt. Professor	M Pharm, B Pharm,	01/10/2011	3.9 + 0.0	36607
11	AMEENA K	Asstt. Professor	B Pharm, M Pharm, M Pharm,	01/10/2011	3.9 + 0.0	35884
12	NAJUMA SALIM	Lecturer	B Pharm, M Pharm,	05/05/2014	1.3 + 0.0	43368
13	AJMAL SHAREEF K	Lecturer	B Pharm, M Pharm,	04/08/2014	1.1 + 0.0	42825
14	RAHUL PRATAP	Lecturer	B Pharm, M Pharm,	01/08/2014	1.1 + 0.0	46376
15	SHINE SUDEV	Asstt. Professor	B Pharm, M Pharm,	22/01/2014	1.6 + 8.2	20215
16	PRASANTH KUMAR M	Lecturer	M Pharm, B Pharm,	04/08/2014	1.1 + 0.0	43096
17	ANURENJ D A	Lecturer	B Pharm, M Pharm,	04/11/2014	0.8 + 0.0	43536

2. Qualification and Number of Staff Members

Qualification			
B Pharm	M Pharm	PhD	
19	22	1	

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available
Principal	1		1		1	
Pharmaceutical Chemistry	1	7	2	8	3	4
Pharmaceutical Analysis	1	1	--	3	--	0
Pharmacology	1	4	2	3	3	5
Pharmacognosy	1		2		3	
Pharmaceutics	1	7	2	2	3	7
Total	6		9		13	
Part Time teaching staff	3		--		--	

Remarks of the Inspection Team

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer:

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	1	
	Lecturer	4	1	
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	2	
	Lecturer	4	2	
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	2	
	Lecturer	3	1	
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	2	
	Lecturer	2	1	

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed

b. Whether Advertisement for vacancy is notified in the Newspapers

c. Whether Demonstration Lecture has been conducted

d. Whether opinion of Recruitment Committee Recorded

6. Details of Faculty Retention for:

Name of Faculty Member	Period	More than 50%	Remarks
DR.SAPNA SHRIKUMAR VISHNUMANIKANDAN, SUMA. V.K, DHANYA.K, MOIDEEN KARUVEPPIL, AMEENA .K,			
SHINE SUDEV, DR.PRASOBH.G.R, JYOTHI.M.JOY NAJUMA SALIM RAHUL PRATAP AJMAL SHAREEF.K PRASANTH KUMAR ANURENJ. DA ABDUL VAJID. K JACOB MATHEW, SUJITH THOMAS,			

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	Remarks
SAJIN.K.A, SREEJITH.M, SUJITHA.R RATHISH RAMANKUTTY	% of faculty retained in last 3 yrs	Yes	

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification
1	Laboratory technician	1 for each Dept	D. Pharm	3 D PHARM
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	5 PDC
3	Office Superintendent	1	Degree	1 BCom PGDCA

4	Accountant	1	Degree	0
5	Store keeper	1	D. Pharm/ Degree	1 BA
6	Computer Data Operator	1	BCA / Graduate with Computer Course	3 ENGINEERING DIPLOM
7	First Division Assistant	1	Degree	0
8	Second Division Assistant	2	Degree	0
9	Peon	2	SSLC	2 SSLC
10	Cleaning personnel	Adequate	---	4 6TH STD
11	Gardener	Adequate	---	1 SSLC

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No
										PT	TDS	EPF	
1	JYOTHI M JOY	B Pharm, M Pharm,	Asstt. Professor	17600	0	3400	0	0	0	0	0	0	154010100002
2	JACOB MATHEW	B Pharm, M Pharm,	Asstt. Professor	19600	0	3400	0	0	0	0	300	0	3051332915
3	PRASOBH G R	B Pharm, M Pharm, M Pharm, M Pharm,	Associate Professor	43800	0	3200	0	0	0	0	0	0	0
4	SAPNA SHRIKUMAR	B Pharm, PHD, M Pharm,	Principal/Director	74500	0	3500	0	0	0	0	0	0	13176
5	DHANYA K	M Pharm, B Pharm,	Asstt. Professor	17400	0	3320	0	0	0	0	0	0	5077
6	ABDUL VAJID KOMBAN	B Pharm, M Pharm,	Asstt. Professor	17400	0	3320	0	0	0	0	0	0	6705842712
7	SUJITH THOMAS	M Pharm, B Pharm, D Pharm,	Asstt. Professor	19600	0	3400	0	0	0	0	0	0	
8	MOIDEEN KARUVEPPIL	B Pharm, M Pharm,	Asstt. Professor	18400	0	3320	0	0	0	0	0	0	129401001383
9	VISHNUMANIKANDAN N	M Pharm, B Pharm,	Asstt. Professor	18400	0	3320	0	0	2000	0	0	0	
10	SUMA V K	M Pharm, B Pharm,	Asstt. Professor	18400	0	3320	0	0	0	0	0	0	
11	AMEENA K	B Pharm, M Pharm, M Pharm,	Asstt. Professor	18400	0	3320	0	0	0	0	0	0	
12	RAHUL PRATAP	B Pharm, M Pharm,	Lecturer	15600	0	3120	0	0	0	0	0	0	
13	NAJUMA SALIM	B Pharm, M Pharm,	Lecturer	16600	0	3120	0	0	0	0	0	0	
14	AJMAL SHAREEF K	B Pharm, M Pharm,	Lecturer	15600	0	3120	0	0	0	0	0	0	
15	SHINE SUDEV	B Pharm, M Pharm,	Asstt. Professor	37680	0	3320	0	0	0	0	0	0	
16	PRASANTH KUMAR M	M Pharm, B Pharm,	Lecturer	15600	0	3120	0	0	0	0	0	0	
17	ANUREN J D A	B Pharm, M Pharm,	Lecturer	15600	0	3120	0	0	0	0	0	0	

10. Whether facilities for Research / Higher studies are provided to the faculty?

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

13. Gratuity Provided

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature
SUDHA T	Store keeper	BA	13/03/2013	2 YEARS	
BINDU C P	Typist	BCOM	05/06/2013	1 YEAR	
AMBILY A N	Laboratory Assistants	PDC	03/06/2013	1 YEAR	
RAMLA AZEEZ	Laboratory Assistants	SSLC	03/01/2013	2 YEARS	
SHYNI DEVASSIA	Laboratory Assistants	SSLC	02/01/2013	2 YEARS	

SISILY K	Peon	SSLC	26/07/2010	4 YEARS	
RAJANI K	Peon	SSLC	01/08/2011	3 YEARS	
KANAKAM	Cleaning personnel	6TH STD	01/01/2006	9 YEARS	
VALSALA	Cleaning personnel	SSLC	01/06/2012	3 YEARS	
CHANDRIKA	Cleaning personnel	5TH STD	01/02/2007	8 YEARS	
BABY GIRIJA	Cleaning personnel	9TH STD	01/01/2013	1 YEAR	
SOUMYA V JOY	Librarian	M LIS	20/02/2014	5 YEARS	
NAMITHA	Laboratory Technician	D PHARM	23/09/2013	11 MONTHS	
SUJATHA	Laboratory Technician	D PHARM	07/10/2013	10 MONTHS	
ASHRITHA	Laboratory Assistants	PDC	06/02/2014	6 MONTHS	
ASKAR ALI	Computer Data Operator	ENGINEERING DIPLOMA	27/10/2014	4 YEARS	
SASIKUMAR E	Gardener	SSLC	31/10/2011	7 YEARS	
TEENA CHACKO	Laboratory Technician	Msc MICROBIOLOGY	01/11/2014	8 MONTHS	
SUSMITHA	Librarian	M LIS	01/01/2015	6 MONTHS	
VIJAYAKUMARI K	Laboratory Assistants	SSLC	01/12/2013	1 YEAR	
JITHESH PT	Office Superintendent	BCom PGDCA	30/01/2003	12 YEARS	
LISHANA P	Computer Data Operator	B TECH	01/10/2013	2 YEARS	
SAJIN PD	Computer Data Operator	ENGINEERING DIPLOMA	01/03/2015	2 YEARS	

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation pro

Signature of the Head of the Institution

Signature of the Ins

PART V - DOCUMENTATION

Records Maintained (Essential)				
Sl. No.	Records		Yes/No	Remark
1	Admission Registers		Yes	
2	Individual Service Register		Yes	
3	Staff Attendance Registers		Yes	
4	Sessional Marks Register		Yes	
5	Final Marks Register		Yes	
6	Student Attendance Registers		Yes	
7	Minutes of meetings-Teaching Staff		Yes	
8	Fee Paid Registers		Yes	
9	Acquittance Registers		Yes	
10	Accession Register for books and Journals in Library		Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh		Yes	
12	Job Cards for laboratories		Yes	
13	Standard operating Procedures (SOP's) for Equipment		Yes	
14	Laboratory Manuals		Yes	
15	Stock Register for Equipment		Yes	
16	Animal House Records as per CPCSEA		Yes	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016	
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring
9710999	1574289	270796	10017000	6500000	3517000	23420000	13940000

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned
Chemicals	600000	555078	Chemicals	620000	201747	Chemicals	650000
Glassware	380500	364162	Glassware	500000	131070	Glassware	550000
Equipment	1500000	1489217	Equipment	2500000	1559358	Equipment	2100000
Books	260930	218841	Books	500000	302747	Books	500000
Journals	150000	72240	Journals	120000	67600	Journals	130000

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII - EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Microscopes	15	20	Yes
2	Haemocytometer with Micropipettes	20	25	Yes
3	Sahli's haemocytometer	20	25	Yes
4	Hutchinson's spirometer	1	1	Yes
5	Sphygmomanometer	5	7	Yes
6	Stethoscope	5	5	Yes
7	Permanent Slides for various tissues	0	13	Yes
8	Models for various organs	0	10	Yes
9	Specimen for various organs and systems	0	18	Yes
10	Skeleton and bones	0	2	Yes
11	Different Contraceptive Devices and Models	0	1	Yes
12	Muscle electrodes	1	1	Yes
13	Lucas moist chamber	1	1	Yes
14	Myographic lever	1	1	Yes
15	Stimulator	1	1	Yes
16	Centrifuge	1	1	Yes
17	Electronic Balance	1	1	Yes

18	Physical /Chemical Balance	1	1	Yes
19	Sherringtonâ€™s Kymograph Machine / Polyrite	10	22	Yes
20	Sherrington Drum	10	10	Yes
21	Perspex bath assembly (single unit)	10	10	Yes
22	Aerators	10	30	Yes
23	Computer with LCD	1	1	Yes
24	Software packages for experiment	1	1	Yes
25	Standard graphs of various drugs	0	30	Yes
26	Actophotometer	1	1	Yes
27	Rotarod	1	1	Yes
28	Pole climbing apparatus	1	1	Yes
29	Analgesiometer (Eddyâ€™s hot plate and radiant heat methods)	1	1	Yes
30	Convulsiometer	1	1	Yes
31	Plethysmograph	1	1	Yes
32	Digital pH meter	1	1	Yes

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Folin-Wu tubes	60	60	Yes
2	Dissection Tray and Boards	10	10	Yes
3	Haemostatic artery forceps	10	10	Yes
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes
5	Levers, cannulae	20	21	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Microscope with stage micrometer	15	20	Yes
2	Digital Balance	2	2	Yes
3	Autoclave	2	2	Yes
4	Hot air oven	2	2	Yes
5	B.O.D.incubator	1	1	Yes
6	Refrigerator	1	1	Yes
7	Laminar air flow	1	1	Yes
8	Colony counter	2	1	Yes
9	Zone reader	1	1	Yes
10	Digital pH meter	1	1	Yes
11	Microscope with stage and oil immersion objective	20	20	Yes
12	Sterility testing unit	1	1	Yes
13	Camera Lucida	15	15	Yes
14	Eye piece micrometer	15	15	Yes
15	Stage micrometer	20	20	Yes
16	Incinerator	1	1	Yes
17	Moisture balance	1	1	Yes
18	Heating mantle	15	15	Yes
19	Flourimeter	1	1	Yes
20	Vacuum pump	2	2	Yes
21	Micropipettes (Single and multi channeled)	2	2	Yes
22	Micro Centrifuge	1	1	Yes
23	Projection Microscope	1	1	Yes

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Reflux flask with condenser	20	20	Yes
2	Water bath	20	20	Yes
3	Clavengers apparatus	10	10	Yes
4	Soxhlet apparatus	10	10	Yes
5	TLC chamber and sprayer	10	10	Yes
6	Distillation unit	1	1	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
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1	Hot plates	5	5	Yes
2	Oven	3	3	Yes
3	Refrigerator	1	1	Yes
4	Analytical Balances for demonstration	5	7	Yes
5	Digital balance 10mg sensitivity	10	10	Yes
6	Suction pumps	6	6	Yes
7	Muffle Furnace	1	1	Yes
8	Mechanical Stirrers	10	10	Yes
9	Magnetic Stirrers with Thermostat	10	10	Yes
10	Vacuum Pump	1	2	Yes
11	Digital pH meter	1	1	Yes
12	Microwave Oven	1	1	Yes

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Distillation Unit	2	2	Yes
2	Reflux flask and condenser single necked	20	20	Yes
3	Reflux flask and condenser double / triple necked	20	20	Yes
4	Burettes	40	50	Yes
5	Arsenic Limit Test Apparatus	20	20	Yes
6	Nessler's Cylinders	40	100	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Homogenizer	5	5	Yes
2	Digital balance (10 mg sensitivity)	5	5	Yes
3	Microscopes	5	5	Yes
4	Stage and eye piece micrometers	5	5	Yes
5	Brookfield's viscometer	1	1	Yes
6	Ball mill	1	1	Yes
7	Sieve shaker with sieve set	1	1	Yes
8	Double cone blender	1	1	Yes
9	Propeller type mechanical agitator	5	5	Yes
10	Autoclave	1	1	Yes
11	Steam distillation still	1	1	Yes
12	Vacuum Pump	1	1	Yes
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	8	Yes
14	Tablet punching machine	1	1	Yes
15	Capsule filling machine	1	1	Yes
16	Ampoule washing machine	1	1	Yes
17	Ampoule filling and sealing machine	1	1	Yes
18	Tablet disintegration test apparatus IP	1	1	Yes
19	Tablet dissolution test apparatus IP	1	1	Yes
20	Monsanto's hardness tester	1	1	Yes
21	Pfizer type hardness tester	1	1	Yes
22	Friability test apparatus	1	1	Yes
23	Clarity test apparatus	1	1	Yes
24	Ointment filling machine	1	1	Yes
25	Collapsible Tube Crimping Machine	1	1	Yes
26	Tablet coating pan	1	1	Yes
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes
28	Digital pH meter	2	2	Yes
29	All purpose equipment with all accessories	1	1	Yes
30	Aseptic Cabinet	1	1	Yes
31	BOD Incubator	2	1	Yes
32	Bottle washing Machine	1	1	Yes
33	Bottle Sealing Machine	1	1	Yes
34	Bulk Density Apparatus	2	1	Yes
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes
36	Capsule Counter	2	2	Yes
37	Energy meter	2	2	Yes
38	Hot Plate	2	2	Yes
39	Humidity Control Oven	1	1	Yes
40	Liquid Filling Machine	1	1	Yes

41	Mechanical stirrer with speed regulator	2	2	Yes
42	Precision Melting point Apparatus	1	1	Yes
43	Tray Drier	1	1	Yes
44	Distillation Unit	1	1	Yes

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Ostwald's viscometer	15	15	Yes
2	Stalagmometer	15	25	Yes
3	Desiccator	5	10	Yes
4	Suppository moulds	20	20	Yes
5	Buchner Funnels Small, medium, large	0	20	Yes
6	Filtration assembly	1	1	Yes
7	Permeability Cups	5	5	Yes
8	Andreason's Pipette	3	3	Yes
9	Lipstick moulds	10	10	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Orbital shaker incubator	1	1	Yes
2	Lyophilizer (Desirable)	1	0	No
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes
4	Phase contrast/Trinocular Microscope	1	1	Yes
5	Refrigerated Centrifuge	1	1	Yes
6	Fermenters of different capacity (Desirable)	1	0	No
7	Tissue culture station	1	1	Yes
8	Laminar airflow unit	1	1	Yes
9	Diagnostic kits to identify infectious agents	1	1	Yes
10	Rheometer	1	1	Yes
11	Viscometer	1	1	Yes
12	Micropipettes (single and multi channeled)	0	8	Yes
13	Sonicator	1	1	Yes
14	Respinometer	1	1	Yes
15	BOD Incubator	1	1	Yes
16	Paper Electrophoresis Unit	1	1	Yes
17	Micro Centrifuge	1	1	Yes
18	Incubator water bath	1	1	Yes
19	Autoclave	1	1	Yes
20	Refrigerator	1	1	Yes
21	Filtration Assembly	1	1	Yes
22	Digital pH meter	1	1	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working
1	Colorimeter	1	1	Yes
2	Digital pH meter	1	1	Yes
3	UV- Visible Spectrophotometer	1	1	Yes
4	Flourimeter	1	1	Yes
5	Digital Balance (1mg sensitivity)	1	1	Yes
6	Nephelo Turbidity meter	1	1	Yes
7	Flame Photometer	1	1	Yes
8	Potentiometer	1	1	Yes
9	Conductivity meter	1	1	Yes
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No
11	HPLC	1	1	Yes
12	HPTLC (Desirable)	1	0	No
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No
14	Biochemistry Analyzer (Desirable)	1	0	No
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No

16	Deep Freezer (Desirable)	1	0	No
17	Ion- Exchanger	1	1	Yes
18	Lyophilizer (Desirable)	1	0	No

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:

1.

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Ins
